



Machine Readable Passport (MRP)



Guidelines for Online Passport Application

1. Enter website link: www.passport.gov.bd
(Note: Please be advised to use Internet Explorer Browser)
2. After reading the information, go to the bottom and **Tick the box** as shown below:

☒ I have read the above information and the relevant guidance notes

3. Click **CONTINUE TO ONLINE ENROLEMENT** Button.

PASSPORT APPLICATION - STAGE 1

Enter Your Details:

(Note: All information with *mark must be filled in to move on to the next stage)

- Select Applying in **United Kingdom (instead of Bangladesh)**
- Passport Type will be **ORDINARY**
- You don't have to select anything for **Supporting Document** and move to the next box.
- **Delivery Type** will be **Regular OR Express** and then continue filling the application
- Please input your **17 digit birth ID**. If you do not have, please put your **birth year and the rest 13 digits** as 000000000000000 (for example 201400000000000000)
- **Overseas Address** will be your address in the UK and **Permanent Address** will be your Bangladesh address (as in your current passport)
- After filling all relevant information, click **SAVE & NEXT** to go to the Stage 2

PASSPORT APPLICATION - STAGE 2

- Fill all **Emergency Contact Person's Details** and **Current Passport Information**
- Click **SAVE & NEXT** to go to the Stage 3

PASSPORT APPLICATION - STAGE 3

- Tick the **Skip Payment** box, then click **SAVE & NEXT**
- Check Your application summary and click **SAVE**. Then again, click **SAVE**.
- Click **SUBMIT** and a **pop up window** will appear with your online application.

Print this application and save a copy in your computer which you need to forward to the Mission's email address requesting for an appointment.

Email Address : consular.birmingham@mofa.gov.bd

Affix one photo on the Application form which needs to be attested by either a Councillor, GP, Teacher or Solicitor. Half of the signature and seal should be on the photo and the other half on the application form. Certification at page 4 should be duly filled in and signed by the attester and seal of the attester must be printed there.

The authority reserves the right to reject any application or document at any time without ascertaining any reasons.